

AGENDA

COUNCIL AGENDA

SOUTHWEST MIDDLESEX COUNCIL AGENDA

The Municipal Council of the Municipality of Southwest Middlesex will meet in Regular Session in the Council Chamber on November 6, 2019 at 1:30 p.m.

COUNCIL PRESENT:

Mayor Allan Mayhew (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Doug Bartlett, Ian Carruthers, Christa Cowell, Mark McGill, Mike Sholdice and Martin Vink

REGRETS:

STAFF PRESENT:

CAO/Clerk - Jill Bellchamber-Glazier, Facilities & Recreation Manager – Steve MacDonald, Fire Chief – Bob Hansen, Public Works Manager – Greg Storms, Treasurer – Kristen McGill

ALSO PRESENT:

Members of the public and press

1. CALL TO ORDER

Mayor Mayhew calls the meeting to order at _____ p.m.

2. APPROVAL OF AGENDA

#2019-

Moved by _____

Seconded by _____

THAT the Regular Agenda of Council dated November 6, 2019 be accepted as presented.

3. DISCLOSURE OF PECUNIARY INTEREST

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

<u>Name</u>	<u>Item</u>	<u>Nature</u>
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Conflict of Interest Reporting Form

- **Councillor** [03 00 C CONFLICT OF INTEREST REPORTING FORM 2018 Councillor](#)
- **Deputy Mayor** [03 00 DM CONFLICT OF INTEREST REPORTING FORM 2018 Deputy Mayor](#)
- **Mayor** [03 00 M CONFLICT OF INTEREST REPORTING FORM 2018 Mayor](#)

4. DEPUTATIONS AND PETITIONS

- **Drainage – Court of Revision – Government Drain 5 & 6**
 - **Notice** [04 C of R Govt 5 6 notice2nd](#)

#2019-

Moved by _____

Seconded by _____

THAT _____, _____ and _____ are appointed as members of the Court of Revision for Government Drain 5 & 6 Municipal Drain; and

THAT _____ is appointed as Chairperson of the Court of Revision for Government Drain No. 5 & 6 Municipal Drain.

#2019-

Moved by _____

Seconded by _____

THAT the regular meeting of council is suspended to move into Court of Revision for Government Drain 5 & 6 Municipal Drain at _____ p.m.

Government Drain 5 & 6 Municipal Drain

- **Drainage Report** [04 C of R Govt 5 6 report](#)

The Clerk noted that no appeals have been on Government Drain 5 & 6 Municipal Drain received by the Municipality.

#2019-

Moved by _____

Seconded by _____

THAT the Assessments as levied by Spriet Associates dated August 26, 2019 and adopted by Provisional By-law 2019/090 to pay for drainage works known as Government Drain 5 & 6 Municipal Drain be confirmed.

Regular council resumed at _____ p.m.

5. MINUTES OF PREVIOUS MEETINGS

1. Southwest Middlesex Special Budget Meeting Minutes – October 23, 2019
[05 01 October 23 special budget meeting minutes](#)

#2019-

Moved by _____

Seconded by _____

THAT the minutes of the special budget meeting of Council dated October 23, 2019 be adopted as printed.

2. Southwest Middlesex Council Meeting Minutes – October 23, 2019
[05 02 October 23 council meeting minutes](#)

#2019-

Moved by _____

Seconded by _____

THAT the minutes of the council meeting of Council dated October 23, 2019 be adopted as printed.

6. BUSINESS ARISING FROM THE MINUTES

7. VOUCHERS

Vouchers for October 10 to October 30, 2019 to be presented

[07](#)

#2019-

Moved by _____

Seconded by _____

THAT accounts as presented by the Treasurer in the amount of \$424,782.45 be received.

8. ACTION CORRESPONDENCE

None

9. STAFF REPORTS

a. Fire

1. Fire Marque

[09 a 01 Fire Marque Council Report](#)

#2019-

Moved by _____

Seconded by _____

THAT council authorize staff to develop an agreement between the Municipality of Southwest Middlesex and Fire Marque Inc. of Thornton ON, and further

THAT a bylaw be prepared allowing Fire Marque to collect fees from insurance companies on behalf of the Municipality, for expenses relating to emergency responses by the Southwest Middlesex Fire Department, and further

THAT Bylaw # 2018-055, establishing certain user fees be amended to reflect the above changes.

b. Administration

1. Procedure By-law and Related Electronic Recording of Meetings Policy

[09 b 01 Procedure Bylaw and Recording Meetings3](#)

#2019-

Moved by _____

Seconded by _____

THAT Council adopt the draft procedure by-law; and

THAT staff be directed to prepare a meeting schedule for 2020 based on the draft procedure by-law; and further

THAT the remuneration by-law schedule be amended for the council members' honorarium by \$1,132.10 annually; and further

THAT the video recording of council meetings policy be adopted.

c. Building

None

d. Finance

None

e. Facilities and Recreation

1. ICIP Funding Application – Glencoe Memorial Arena

[09 e 01 ICIP Funding Application](#)

#2019-

Moved by _____

Seconded by _____

THAT the ICIP Funding application report concerning the Glencoe Memorial Arena is received.

f. Public Works

1. Frederick Marsh Drain – Acceptance of Section 78 Request

[09 f 01 Frederick Marsh Acceptance of Section 78 Request approved](#)

#2019-

Moved by _____

Seconded by _____

THAT council accept the request filed under Section 78 of the Drainage Act on the Frederick Marsh Drain.

2. Petition for Drainage Works – Section 4 Petition

[09 f 02 Section 4 Petition Lot 7 Con 1 Ricica approved](#)

#2019-

Moved by _____

Seconded by _____

THAT council accept the petition for Part Lot 7 Con 1, filed under Section 4(1) of the Drainage Act.

3. Tenders – Government Drain 5 & 6

[09 f 03 Tenders Govt 5and6](#)

#2019-

Moved by _____

Seconded by _____

THAT the tender be awarded to McNally Excavating for the Government Drain 5 & 6 (subject to no appeals to the Agriculture, Food and Rural Affairs Tribunal being received).

4. Tenders – Branch A and B of the Sparling Drain

[09 f 04 Tenders Branch AandB Sparling Dr](#)

#2019-

Moved by _____

Seconded by _____

THAT the tender for the Branch A and B of the Sparling Drain be awarded to JL Henderson (subject to no appeals to the Agriculture, Food and Rural Affairs Tribunal being received).

5. ATV Resolution for County Council

[09 f 05 ATV Resolution](#)

#2019-

Moved by _____

Seconded by _____

THAT Council ask Middlesex County through resolution to investigate the possibility of using Dundonald Road (Cty Rd 80) for access and egress to the Glencoe Business District as part of a local recreational ATV trail network;

AND that this road area includes the roadway from Falconbridge to Concession (Cty Rd 14) in Glencoe.

6. Service Line Warranties of Canada Inc.

[09 f 06 Service Line Warranties](#)

#2019-

Moved by _____

Seconded by _____

THAT Council supports the information as presented by LAS (SLWC);

AND that council approves the execution of the agreement as provided LAS (SLWC) for a three (3) year term.

10. REPORTS OF COMMITTEES

1. Lower Thames Valley Conservation Authority October 17, 2019 Meeting Minutes

[10 01 LTVCA Minutes Oct17](#)

#2019-

Moved by _____

Seconded by _____

THAT the Lower Thames Valley Conservation Authority October 17, 2019 meeting minutes are received.

11. UNFINISHED BUSINESS

None

12. INFORMATION CORRESPONDENCE

1. Letter from the Minister of Infrastructure acknowledging Southwest Middlesex delegation during the 2019 AMO Conference in Ottawa.

[12 01 MinInfrastructureAMO](#)

2. Adelaide Metcalfe Special Policy Review Background Report

[12 02 AdelaideMetcalfeBackgroundReport](#)

3. Royal Canadian Legion Br 219 – Remembrance Day 2019

[12 03 LegionNov11](#)

4. Town of Ingersoll – Resolution regarding programs of Upper Thames River Conservation Authority

[12 04 Ingersoll ResolutionUTRCA Programming](#)

5. Town of Kingsville - Resolution regarding local health care services

[12 05 Lt Premier RE Local Health Care Services](#)

6. Municipality of West Elgin – Resolution concerning the PPS/Housing Supply Action Plan

[12 06 Notice of Motion re PPA](#)

7. Township of Springwater – Resolution concerning the Nottawasaga Valley Conservation Authority Levy

[12 07 Township of Springwater Resolution - NVCA Levy](#)

8. Township of Springwater – Resolution concerning Conservation Authority Levies

[12 08 Township of Springwater Resolution -Conservation Authority Levies](#)

9. Prescott – Resolution concerning the Building Code Act

[12 09 Provincial Consultation on the Transformation of Building Services in Ontario Resolution](#)

10. Ontario Energy Board Notice to Customers of Enbridge Gas Inc.

[12 10 Enbridge 2020 Rates_eng_20191029](#)

#2019-

Moved by _____

Seconded by _____

That the information correspondence items are received and filed.

13. COUNCILLORS COMMENTS AND ENQUIRIES

- Councillors Comments/Councillor and Staff Conference & Seminar Reports

14. NOTICE OF FUTURE MEETINGS (subject to change)

- November 20, 2019 – Budget – 4:00 p.m.
- November 20, 2019 – Council – 7:00 p.m.
- November 27, 2019 – Budget – 4:00 p.m.
- November 27, 2019 – Planning/Council – 7:00 p.m.

15. CLOSED SESSION (Committee of the Whole)

Closed session not anticipated.

16. BY-LAWS

1. By-law No. 2019/

[16 01 BrookeAlvinstonFireBylaw](#)

Being a by-law to authorize the signing of an agreement between the Municipality of Brooke-Alvinston, the Township of Dawn-Euphemia and the Municipality of Southwest Middlesex for the joint management of “Brooke Fire Rescue” (Alvinston Fire Department)

2. By-law No. 2019/

16 02 Procedural Bylaw

Being the procedure by-law for Southwest Middlesex

3. By-law No. 2019/

16 03 ConfirmingNov6Mtg

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex (November 6, 2019)

#2019-

Moved by _____

Seconded by _____

That By-law No. 2019/ to By-law No. 2019/ be given first, second, third and final readings.

17. ADJOURNMENT

The Mayor adjourned the meeting at ____p.m.